

# **ANNUAL REPORT**

**2016-2017**



**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY & APPLIED NUTRITION,  
BHUBANESWAR - 751007**

# ANNUAL REPORT

## 2016-2017

### (I) INTRODUCTION

The Institute was started as “Food Craft Institute” in the year 1973 by Government of India to impart training in three Craft Certificate Courses. Subsequently, three other certificate courses were added year after year. To meet the growing manpower need in hotel industry of the State, Government of Odisha introduced 3 years diploma course in Hotel Management & Catering Technology by renaming the Institute as “State Institute of Hotel Management” in the year 1981. It was further upgraded to national level by Government of India with its present nomenclature i.e. “**Institute of Hotel Management Catering Technology & Applied Nutrition**” Bhubaneswar in the year 1984. Thereafter, Grant-in-aids are provided to the Institute by the Ministry of Tourism, Govt. of India as and when required.

### (II) AIMS AND OBJECTIVES

The aims and objects of this Institute is to assist for the development of the country in the following ways.

1. To provide instruction and training in all the crafts and skills, all the branches of knowledge both theoretical and applied, and all the organizational and management techniques which are required for the efficient functioning of the hotels and catering establishments of all kinds, as well as institutional feeding program in industrial establishments and similar organizations.
2. To impart instruction and training, modern and scientific techniques of management of hotels and other catering establishments.
3. To undertake and associate itself with nutritional expansion and development work.
4. To propose economy in the handling and utilization of food stuffs.

5. To assist in and associate itself with the efforts of the Central and State Government to popularize wholesome non-cereal foods particularly protective food, with a view to the diversification of the regional Indian diet and the enrichment of its nutritional Indian diet and the enrichment of its nutritional content.
6. To assist in and associate itself with the food research institutes, food scientists and technologists, their nutritional ideas through the development of suitable recipes and the planning of menus.
7. To ensure more nutritious and balance food to the common man thus raising the levels of nutrition in the country thereby raising the standard of health and reduce the disease due to malnutrition and proper handling at the appropriate time in accordance with the latest techniques.

### **(III) FACILITIES**

The Institute located at Bhubaneswar, the Capital of Odisha is having some of the most exquisite temples in the country. The state boasts with beautiful beaches, enchanting wildlife and natural beauty to attract both domestic and foreign Tourists. The distance of the Airport , main bus stand and railway station are about 10, 7 and 5 kms away from the Institute respectively.

The Institute building, Executive Development Centre and three Boys hostels to accommodate more than 300 boys are magnificently stands in an area spread over 5.3 acres of land. A well manicured gardens surround the building having Howrah-Chennai railway line in the east, the oldest University of the State i.e Utkal University in the west , N.H-5 in south and Veer Surendrasai Nagar in the North , a part of the expanded Bhubaneswar city. Institute owns thirty Seven staff quarters and three Ladies Hostels to accommodate more than 85 girls in a separate land of 2.acres in the heart of the city.

The total floor area of the Institute has been raised to 55,000 sq.ft after completion of a portion of the academic block . A total of twenty two class rooms for theory classes and following facilities are available for academic activities.

#### **Executive Development Centre (EDC)**

An adequately furnished small hotel like property having ten rooms, model kitchen, Restaurant, Lobby, Conference hall etc. available to facilitate students practical training.

## **Food Production**

(Advance Training Kitchen-1, Quantity Kitchen-1, Basic Kitchen-1, Demonstration Kitchen-1)

All Training Kitchens are equipped with modern and automated equipments. The layout and placement of equipments facilitate the maintenance of good hygiene and efficient work flow. Most of the equipments are in a high order of operational readiness due to regular maintenance.

## **Bakery**

There are two units of Bakery & Confectionery Laboratory and both units are fully equipped with modern sophisticated equipments/ovens to meet the requirement of students.

Larder:- Part of the Advance Kitchen is used as larder to give demonstration on cold cuts and preparation etc.

## **Food & Beverage Service**

Training Restaurant:- The Institute has two training restaurants, one of which is fully air-conditioned and it designed to conform to star standards.

Bar & Equipments:- The Institute is having two a well equipped Model Bar for proper training.

## **House keeping Laboratory**

Housekeeping Lab is fully equipped with sophisticated cleaning machineries of star hotel standard.

Laundry Lab is equipped with adequate Laundry equipments required for students training.

## **Guest Room**

There are two model hotel rooms of different types to impart accommodation related practical.

### **Library:-**

The Institute introduced E-Granthalaya system with a stock of about 7372 books. It receives about 14 periodicals and journals. The library is attached with a furnished reading room to accommodate 45 students at a time.

Quality control/Food Science Lab. is equipped with, required machineries to meet the demand of the students for their training.

### **A.V./Conference facilities:-**

The audio visual/conference room of the institute is fully Air-conditioned and fitted with modern audio visual facility.

### **Recreational facilities for students (hostellers/day scholars/faculty)**

For various outdoor and indoor games, sufficient sports materials are provided for Boys and Girl boarders . The day scholars also participate in indoor and outdoor games for which a student representative given charge of the sports and recreational activity. Different indoor and outdoor competitions like Inter class volley ball, cricket, badminton, table tennis matches are organized. Annual sports with different track and field events are also organized and prizes distributed during the Annual Day. Literary activities are encouraged through different competitions and award of prizes.

### **Computer Laboratory:-**

There are three computer labs in the Institute . one is equipped with 32 intel i5 computers and other two smart Computer Lab. are equipped with 35 each intel i5 computers (supplied by the Ministry) are connected with a server through Lan facilities

### **Internet Accessibility**

For Office - Available

For Faculty - Available

For Students - Available

### **Institute Website**

Institute website :[www.ihmbbs.org](http://www.ihmbbs.org) provides all information on its activities i.e Admissions, Examinations, Staff details and all other information to meet the requirements under RTI Act, 2005

#### **(IV) MANAGEMENT**

The Institute is a registered society under society registration act XXI of 1860 vide No.2014-277 of 1988-89. The Society has its (Bye-law) Memorandum of Association , Rules and Regulations and Staff Regulation adopted by Government of India, Ministry of Tourism in its D.O Letter No.1(21)/84-HMC dated 21<sup>st</sup> November 1986. A common Recruitment & Promotion Rules is implemented by all Central IHMs in the Country as per the directive of the Administrative Ministry i.e Ministry of Tourism, Govt. of India.

#### **CONSTITUTION OF THE BOARD**

- Rule 4(i) (a) A Chairman, Secretary of Tourism Deptt. Government of Odisha (Ex-Officio)
- Rule 4(i) (b) Three representatives of the State Govt.(of Odisha) (Ex-Officio)
- Rule 4(i) (c) Four representatives of the Central Government. One of them being FA to the Department of Tourism or his nominee.(Ex-Officio)
- Rule 4(i) (d) An expert on Catering Technology to be nominated by the Central Government.  
(Nominated for 3 years)
- Rule 4(i) (e) Two persons from the Hotel Industry to be nominated by the Central Government  
(Nominated for 3 years)
- Rule 4(i) (f) The Principal of the Institute,(Ex-Officio)
- Rule 4(ii) The Central Government may at any time appoint any other person to be a member.

**INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION**  
**BHUBANESWAR-751007.**

**INCUMBENTS (BOARD OF GOVERNORS) ON 31/3/2017**

- |    |  |          |    |  |                      |
|----|--|----------|----|--|----------------------|
| 1. | Smt. Arti Ahuja, IAS<br>Principal Secretary<br>Government of Odisha, Tourism Department<br>Bhubaneswar | Chairman | 7. | Shri J.P.Shaw<br>Regional Director<br>Indiatourism, Kolkata                          | Member               |
| 2. | Dr. Nitin Bhanudas Jawale, IAS<br>Director & Addl. Secy. Tourism<br>Government of Orissa, Bhubaneswar  | Member   | 8. | Director(S)<br>National Council for Hotel Management &<br>Catering Technology, Noida | Member               |
| 3. | Shri A.K.Jena<br>Director, Sports & Youth Services<br>Government of Odisha, Bhubaneswar                | Member   | 9. | Sh. S.M.Sidique<br>Principal In-Charge<br>IHMCT&AN, Bhubaneswar                      | Member/<br>Secretary |
| 4. | Shri Balwant Singh, IAS<br>Director<br>Technical Education & Training, Cuttack                         | Member   |    |  |                      |
| 5. | Additional Director General<br>Government of India<br>Ministry of Tourism<br>New Delhi- 110 001        | Member   |    |  |                      |
| 6. | Financial Adviser<br>Government of India<br>Ministry of Tourism, New Delhi                             | Member   |    |  |                      |

## **CONSTITUTION OF THE EXECUTIVE COMMITTEE**

### **Rule 19(i)(a)**

The Director of Technical Education, or if there be no such person the Officer who is for the time being the administrative head of the department which is in charge of technical education, whether in addition to other functions or otherwise.

### **Rule 19(i)(b)**

Two of the representatives of the Central Government to be specified by the Central Government;

One of the representatives to be specified as convener of the Executive Committee.

### **Rule 19(i)(c)**

The expert nominated by the Central Government to the Board of Governors.

### **Rule 19(i)(d)**

The Principal of the Institute.

## **INCUMBENTS (EXECUTIVE COMMITTEE MEMBERS) ON 31/03/2017**

- |   |  |
|---|--|
| i. Shri Balwant Singh, IAS<br>Director,<br>Technical Education & Training<br>Odisha, Cuttack  | iv. Vacant (Catering Expert)   |
| ii. Director(s)<br>National Council for Hotel Management &<br>Catering Technology<br>Plot No-A-34, Sector-62, Institutional Area,<br>Noida (UP) 201 301 | v. Sh. S.M.Sidique<br>Principal In-Charge<br>Institute of Hotel Management<br>Catering Technology & Applied Nutrition<br>V.S.S.Nagar, Bhubaneswar- 751 007 |
| iii. Shri J.P.Shaw<br>Regional Director<br>Indiatourism<br>Kolkata- <b>Convener</b>   |  |



**(V) FACULTY AND STAFF IN POSITION ON 31/03/2017**

<b>SI No.</b>	<b>Name of the Sanctioned Post</b>	<b>Number of sanctioned posts</b>	<b>No. of existing posts</b>	<b>No. vacant posts</b>
01	Principal	01	Nil	01
02	Head of Department	02	Nil	02
03	Senior Lecturer-cum-Senior Instructor	04	04	Nil
04	Lecturer-cum-Instructor	06	05	01
05	Assistant Lecturer-cum-Assistant Instructor	11	10	01
06	Administrative Officer	01	01	Nil
07	Asst. A.O/Office Superintendent	01	01	Nil
08	Accountant	01	01	Nil
09	P.A to Principal	01	01	Nil
10	UDC/Store Keeper/Cashier	04	04	Nil
11	Stenographer	01	01	Nil
12	LDC	06	06	Nil
13	Librarian	01	01	Nil
14	Foreman-cum-Caretaker	01	Nil	01
15	Driver-cum-Mechanic	01	01	Nil
16	Attendant	15	15	Nil
17	Peon	02	02	Nil
19	Watchman	Nil	01*	N.A
	<b>TOTAL</b>	<b>59</b>	<b>54</b>	<b>06</b>

\* The post, who do not clearly fit within the posts sanctioned, has already been informed to Govt. of India, Ministry of Tourism, New Delhi.

## **(VI) MEETINGS OF THE BOARD OF GOVERNORS.**

During the year 2016-2017 three meetings of the Board of Governors were held on 5<sup>th</sup> August 2016, 21<sup>st</sup> February 2017 and 4<sup>th</sup> March 2017. The important decisions taken in the meetings were:- (i) Approval of revised Teaching Strength for the academic session 2016-17 (ii) Approval of Annual Report for the year 2015-16 (iii) Fixation of rates for EDC rooms, Conference hall and Institute Auditorium for public use (iv) Creation of Junior Hindi Translator in the Institute (v) Formation of Standing Screening Committee for Consideration of Financial Up-gradation under MACP (v) Enhancement of financial power of the Principal-Secretary of the Institute for fund transfer through RTGS/NEFT (vi) Implementation of 7<sup>th</sup> Pay Commission's recommendation to the employees of the Institute etc.

## **(VII) COURSES OFFERED**

<b>Sl. No.</b>	<b>Name of the Courses</b>	<b>Duration of the course</b>	<b>Sanctioned Intake</b>	<b>Students on Roll</b>
01.	B.Sc. in Hospitality & Hotel Administration	3 years	247	1st Year 222 2nd Year 189 3rd Year 201
02.	Post Graduate Diploma in Accommodation Operation and Management	1½ years	47	27
03.	Craftsmanship course in Food Production	1½ years	40	46
04.	Craftsmanship course in Food & Beverage Service	24 weeks	40	Not in session
Total				685

## **(VIII) ADMISSION PROCEDURE**

<b>Sl No.</b>	<b>Course</b>	<b>Duration</b>	<b>Eligibility/Qualification</b>	<b>Upper Age Limit</b>	<b>Admission Procedure</b>
01	Bachelor of Science (B.Sc) in Hospitality and Hotel Administration	3 years	Should have passed +2 stage of 10+2 stream or equivalent examination in any stream with English as one of the subjects.	22 years	All India Joint Entrance Test and Counseling
02	Post Graduate Diploma in Accommodation Operation and Management	1½ year	Graduate in any stream with English as a subject	25 years	Merit-cum-Interview
03	Craftsmanship Course in Food Production	1½ year	10 <sup>th</sup> Class Pass of 10+2 system exam.	25 years	Merit-cum-Interview
04	Craftsmanship Course in Food & Beverage Service	22 weeks	10 <sup>th</sup> Class Pass of 10+2 system exam.	25 years	Merit-cum-Interview

## **(IX) DEGREE/DIPLOMAS/CERTIFICATES AWARDED**

The degree/diplomas and Craft certificates awarded to the students in the following manner during 2016-17.

- i. Degree - 183
- ii. P.G Diploma - 15
- iii. Craft Food Production - 34

## X) EXAMINATIONS

Following is the information relating to the students who appeared in the annual/ final examinations of the various regular courses and also the students (Number) who passed having overall pass percentage.

SI No.	Name of the Course/Year	Number of Students Appeared	Number of Students Passed/Promoted	Pass Percentage
01	1 <sup>st</sup> year of 3 year B.Sc. in Hospitality & Hotel Administration	195	141	72.30
02	2 <sup>nd</sup> year of 3 year B.Sc. in Hospitality & Hotel Administration	184	171	92.93
03	3 <sup>rd</sup> year of 3 year B.Sc. in Hospitality & Hotel Administration	200	183	91.50
04	Post Graduate Diploma in Accommodation Operation & Management	23	15	65.21
05	Craftsmanship course in Food Production	37	34	91.89

## (XI) RESERVATIONS

The reservation Provision of various courses imparted in this Institute during the year 2016-17 and numbers actually taken admission is as follows:-

Sl. No.	Name of the Course	Reservation Provision				Numbers actually taken admission			
		OBC (27%)	SC (15%)	ST (7½)	PH (3%)	OBC	SC	ST	PH
01	3 year B.Sc. in Hospitality and Hotel Administration	65	36	18	05	44	32	05	Nil
02	Post Graduate Diploma in Accommodation Operation and Management	12	07	03	01	02	01	Nil	Nil
03	Craftsmanship course in Food Production	N.A	06	03	01	04	02	Nil	Nil
04	Craftsmanship course in Food & Beverage Service	N.A	06	03	01	0	0	0	0

## **(XII) DEGREE COURSE- THE PASS OUTS**

A total number of 183 students passed out in 3 year B.Sc. in Hospitality & Hotel Administration during the year 2016-17. The names of passed out students are as follows:-

1.	ABHAY NANDISWAR
2.	ABHIJEET KUMAR
3.	ABHISHEK CHAKRABORTY (B)
4.	ABHISHEK KESHARY
5.	ABHISHEK KUMAR
6.	ABHISHEK MAJUMDAR
7.	ABHISHEK SHARMA
8.	ABHISHEK SINGH
9.	ADITI PARMAR
10.	AGNIVO DAS BARMAN
11.	AHELI BANERJEE
12.	AISHWARYA BISWAL
13.	AISHWARYA SRIVASTAVA
14.	AJAY KUMAR SINGH
15.	AKANKSHA KUMARI
16.	AKSHIT SHARMA
17.	AMIT CHOWDHURY
18.	ANGANA MONDAL
19.	ANGSHU DEEP KAR
20.	ANIMESH SAHA
21.	ANIRBAN CHOWDHURY
22.	ANKAN DEB
23.	ANKUR DUTTA
24.	ANKUSH SARKAR
25.	ANUGRAHA PADHI
26.	ARANYAJIT SAMANTA
27.	ARIJEETA BANERJEE

28.	ARKA TALUKDAR
29.	ARYAN TIWARI
30.	ASHISH GABRIAL
31.	ATANU PAUL
32.	ATUL DEV
33.	ATUL KOHLI
34.	AVINASH KUMAR VERMA
35.	AVINASH YADAV
36.	AVISHKAR KUMAR SINGH
37.	AYAN SIKDER
38.	BAPPADITYA BERA
39.	BHABANI SHANKAR MOHANTY
40.	BHARGAVI GHOSE
41.	BISHAL KUMAR SINGH
42.	DEBABRATA DAS
43.	DEBABRATA GHADEI
44.	DEBARGHA GANGULY
45.	DEBARUN BHATTACHARYA
46.	DEBASMITA GHOSH
47.	DEBOSHREE MISHRA
48.	DEEPAK KUMAR GOUDA
49.	DEEPANWITA MAHAPATRA
50.	DIPANKAR SAHA
51.	DIWAKAR VERMA
52.	DWIPARNA BARUA
53.	GAGAN DEEP NAGI
54.	GOURAB BISWAS

55.	GOURAB MITRA
56.	GOUTAM MAHANTA
57.	GUDDU KUMAR RAJAK
58.	HEMLATA SHARMA
59.	HIMANSHU KUMAR (A)
60.	HIMANSHU KUMAR (B)
61.	INDRAJIT MONDAL
62.	JAHNAVI NAYAK
63.	JAI DEBATA
64.	JATINDER SINGH
65.	JISAN MUNSHI
66.	JISHU DEY
67.	JUHI SINGH
68.	JUNED KHAN
69.	JYOTIRANJAN JENA
70.	KARTIKEY KANT
71.	KAUSTAV NEOGI
72.	KAUSTAV ROY
73.	KINGSHUK KUNDU
74.	KRISHNA PRASAD PANDA
75.	KUNALASHOK KUMAVAT
76.	KUNDAN KUMAR RAY
77.	LAXMIPRIYA MISHRA
78.	MADHUJA DEY
79.	MADHURI CHELL
80.	MANDADI NAVA DEEP REDDY
81.	MANISH PANDEY

82. MANISHA CHOWDHURY  
83. MD ARIF SARDAR  
84. MD JAHANGEER KHAN  
85. MUKESH KUMAR JHA  
86. NABA KUMAR SAMADDER  
87. NAGENDRA KUMAR VERMA  
88. NAVIN KUMAR CHOWDHARY  
89. NAVNEET RANJAN  
90. NEHA KUMARI RAM  
91. NIDHI KUMARI  
92. NIKEE KUMARI  
93. NILANJAN GANGULY  
94. NITISH KUMAR SINGH  
95. PALTU BALA  
96. PRADIPTA CHOWDHURY  
97. PRAMOD KUMAR PAL  
98. PRAVEEN KUMAR SAHU  
99. PRIYAMARY MAHATAB  
100. PRIYA SIKDAR  
101. PRIYANK ABHINEET  
102. PRIYANKUR BOWMICK  
103. PROBAL MAZUMDER  
104. PUSAN SAHA  
105. RAJA SAHOO  
106. RAJDEEP MITRA  
107. RAJESH KUMAR NAYAK  
108. RAJIB ROY  
109. RAJNISH CHOUDHARY  
110. REKESH KUMAR DAS  
111. RISHABH MUKHERJEE  
112. RISHAV SARKAR  
113. RITUPARNA HALDER  
114. ROHAN KUMAR SHAW  
115. ROHIT RAY

116. ROMI DAS  
117. ROUNAK ROY  
118. RUPAM MAJUMDER  
119. SABYASACHI GUIN  
120. SADHANA SAHOO  
121. SAGAR BHADRA  
122. SAGNIK CHATTOPADHYAY  
123. SAMEER RANJAN PANDA  
124. SAMRAT HALDER  
125. SANCHARI ROY CHOWDHURY  
126. SANTANU BASU  
127. SANTOSH KUMAR RAJ  
128. SARABPAL SINGH  
129. SARASWAT MUKHERJEE  
130. SARVENDRA SINGH KAURAV  
131. SAYAN BISWAS  
132. SAYAN CHAKRABORTY  
133. SAYANI PATTANAYAK  
134. SHAMBHU KUMAR  
135. SHANU DAS  
136. SHILPA KUMARI  
137. SHIVA SHIVAM SHARMA  
138. SHIVAM SHARMA  
139. SHREETAM PATRA  
140. SHUBHAM KUMAR  
141. SHUBHAM SARKAR  
142. SIDDHARTHA SEN  
143. SIKAN KUMAR BEHERA  
144. SMRUTI SARANGI  
145. SNIGDHA SARKAR  
146. SOUMENDU MUKHOPADHYAY  
147. SOUMIK SANYAL  
148. SOUMINI SARKAR  
149. SOURAV

150. SOURAV SETH  
151. SOVAN CHAKRABORTY  
152. SRIJIT BASAK  
153. SUBHAM KUMAR SINGH  
154. SUBHANKAR BHATTACHARJEE  
155. SUBHOBRATO DAS  
156. SUBHODIP MONDAL  
157. SUBRATA MANDAL  
158. SUDESHNA DEY  
159. SUDIPTA MONDAL  
160. SUJIT KUMAR MOHANTY  
161. SUMAN KUMAR MONDAL  
162. SUNDARAM SRIVASTAVA  
163. SUNIPA DAS  
164. SURYADEV PRASAD  
165. SURYAKANTA SHATAPATHY  
166. SUSHANT KUMAR JHA  
167. SUVENDRO NATH GHOSH  
168. TANMAY BANIK  
169. TEJ PRATAP  
170. TINKU KUMAR SINGH  
171. TRISHNA SENGUPTA  
172. VAISHALI TIWARI  
173. VIJAY KUMAR MISHRA  
174. VISHAL SHARMA  
175. VISHWANATHAN SHARAN  
176. WENDRILA CHATTERJEE  
177. YUVRAJ RAJPUT  
178. DEBASIS BEHERA  
179. ABDUS SHANIN MONDAL  
180. DEBDIP BANERJEE  
181. SAUGOTA DAS  
182. UTSAV GHATAK  
183. RAJEEV CHATURVEDI

### **(XIII) PLACEMENTS**

Out of 183 passed out students, 163 students have got more than one offer in various companies and rest were opted for higher study. Students who opted to join different companies are as here under:-

<b>SI No.</b>	<b>Name of the Companies/Corporate</b>	<b>Total Number of Students Selected</b>	<b>Management Trainees</b>	<b>Others</b>
1.	MAYFAIR LAGOON	6	6	00
1.	MAYFAIR LAGOON	15	06	09
2.	BARBEQUE NATION LTD	07	07	Nil
3.	SAYAJI	02	Nil	02
4.	MADURA FASHION LIFE STYLE	08	Nil	08
5.	ARVIND LIFE STLY BRAND	14	Nil	14
6.	AANANDA IMPERIAL	08	08	Nil
7.	ARIA BREW & DINE	03	Nil	03
8.	CONCENTRIX PVT. LTD	03	Nil	03
9.	FAASOS PVT. LTD	13	13	Nil
10.	GRAND HYATT GOA	15	Nil	15
11.	JUBILANT FOOD WORK LTD	07	Nil	07
12.	LALIT ASHOK, BENGALURU	01	Nil	01
13.	NOVOTEL HYADERABAD	05	01	04
14.	PARK HYATT GOA	08	04	04
15.	PARK KOLKATA	01	Nil	01
16.	RADISSION BLU	01	Nil	01
17.	RADISSION BLU AGRA	02	Nil	02
18.	RADISSION GOA	01	Nil	01
19.	RADISSION INDORE	01	Nil	01
20.	RAMADA, AGRA	01	Nil	01
21.	RITZ CARLTON BANGALORE	09	Nil	09
22.	SERVICE MASTER CLEAN	01	Nil	01
23.	STERLING HOLIDAY RESORT LTD	01	Nil	01
24.	TAJ GATEWAY	01	Nil	01
25.	TAJ VIVANTA , WHITEFIELD	01	Nil	01
26.	TRIDENT BHUBANESWAR	02	Nil	02
27.	TRIDENT HYDERABAD	11	Nil	11
28.	CLUB MAHINDRA GOA	07	07	NIL
29.	OBEROI GRAND KOLKATA	14	NIL	14

**(XIV) SHORT DURATION CRAFT COURSES/CUSTOMISED TRAINING CONDUCTED ( OF LESS THAN 6 MONTHS)/ SKILL DEVELOPMENT EFFORTS UNDER THE CBSP SCHEME.**

**a. Courses conducted during the year, trade wise:-**

**i. Hunar Se Rozgar Tak Programme**

- Food Production Course (8 weeks )
- Food & Beverage Service Course (6 weeks)
- House Keeping Course (6 weeks )

**ii. Skill Testing Certification Programme**

- Food Production - 6 days
- Food & Beverage service - 6 days
- House Keeping - 6 days

**iii. 6 months course for HSRT pass outs.**

- Food Production Course

**iv. Event Facilitator - 6 weeks**

**v. Skill Orientation & Certification Programme.**

- Street Vendors - 6 days

**b. Enrollment in each course and actual pass-out.**

**i. Hunar Se Rozgar Tak Programme**

Sl No.	Name of the Course	Enrollment	Actual pass-out
1.	Food Production course (8 weeks)	141	100
2.	Food & Beverage Service (6 weeks)	78	54
3.	Bakery & Patisserie (8 weeks)	139	112
4.	House Keeping (6 weeks)	23	21
Total		381	287



**ii. Skill Testing Certification Programme**

SI No.	Name of the Course	Enrollment	Actual pass-out
1.	Food Production	706	650
2.	Food & Bev. Service	640	640
3.	House Keeping	622	622
4.	Bakery & Patisserie	113	113
Total		2081	2025

**iii. 6 months course for HSRT pass outs.**

SI No.	Name of the Course	Enrollment	Actual pass-out
1.	Food Production course	25	21

**iv. Event Facilitator (6 weeks)**

SI No.	Name of the Course	Enrollment	Actual pass-out
1.	Event Facilitator	56	40

**v. Skill Orientation & Certification Programme (6 days)**

SI No.	Name of the Course	Enrollment	Actual pass-out
1.	Street Vendors	273	273

**c. The number of pass-outs employed (only the first employment) including self-employment.**

- 30 employed in Food Production Course (8 weeks) under HSRT Programme
- 12 employed in Food & Beverage Service Course (6 weeks) under HSRT Programme.
- 12 employed in Bakery & Patisserie Course (8 weeks) under HSRT Programme.
- Food Production Programme under Skill Certification. (All 650 are from Industry)
- Food & Bev. Service Programme under Skill Certification ( All 640 are from Industry)
- House Keeping (All 622 are from Industry)
- Bakery & Patisserie ( All 113 from Industry)

d. The number of pass-outs who took to higher training courses-whether in-line or outside) : 62

e. The funds received from MoT during the year Programme-wise : Nil

f. Total funds received : Nil

g. Status of UCs program-wise as of first April immediately after the closure of the financial year.

UC against all programme conducted by the Institute was sent in time and an amount of ₹1,71,44,259/- is yet to receive from the Ministry.

**(XV) RESEARCH/CONSULTANCY/TRAINING**

- Following faculty members attended LHC curriculum revision training programme at NCHMCT, Noida during Feb./March 2016.
- Following faculty members attended CLF workshop at NCHMCT, Noida
  - i. Shri Kumar Gaurav
  - ii. Shri Yuvraj
  - iii. Shri Pramathadhip Kar
  - iv. Shri Deepak Kishore
  - v. Miss Asha Nirmla Bara
- Shri Pramathadhip Kar, Asst. Lect. attended Responsible Alcohol service Work shop at NCHMCT, Noida on 18<sup>th</sup> and 19<sup>th</sup> Nov. 2016.
- Shri Ajay Kumar Behera, UDC and Shri Suresh Kumar Naik, UDC attended Training in PFMS between 20<sup>th</sup> to 24<sup>th</sup> Feb. 2017.
- Shri Abinash Dash, Librarian attended 2-day training programme on e-granthalaya at NCHMCT, Noida.

**(XVI) INOVATIONS/GOOD PRACTICES.**

- Priority to clean Institute premises, Hostels and Staff quarters every day.
- Smoking is strictly prohibited in the Institute premises.
- Ragging banned in and outside the campus.
- Proper monitoring of Attendance (Staff and students).
- Periodical plantation programme taken up to make green Campus.
- STP (Sewerage Treatment Plant) installed in the Institute.
- Garbage disposal Plant installed in the Institute.

**(XVII) IMPORTANT DECISIONS AND DEVELOPMENTS**

- Annual Report for the year 2015-16 published
- Executive Development Centre (EDC) of the Institute became operative.
- A post of Junior Hindi Translator as per the directive of the Ministry is created.
- Two standing Screening Committees constituted for consideration of MACP.
- Decision of BoG to engage a senior most faculty to look after the duties of Principal-Secretary in-charge of the Institute in absence of regular Principal.
- Implementation of 7<sup>th</sup> Pay recommendation to the employees and pensioners of the Institute.

**(XVIII) EVENTS AND ACTIVITIES**

- Annual Day of the Institute celebrated.
- Fresher's Welcome held.
- Institute managed "AT HOME" party both Food Preparation and Service at Raj Bhawan on occasion of Independence Day and Republic Day.
- The Foundation Day of the Institute celebrated with the following activities:-
  - Plantation Programme was undertaken in and around the Institute Campus.
  - Voluntary blood donation camp was organized with the help of Red Cross, Bhubaneswar
  - Cleaning of campus was taken up by the Staff and Students of the Institute.

- Staff and Students of the Institute participated in the Heritage Walk on the occasion of World Tourism Day organized by Tourism Department, Govt. of Odisha in association with the Institute. The carnival consists of Cultural Troops, Tableaux, Odisha Police Band from 120 Battalion, CRPF and Naval Band. In this occasion students of the Institute in association with Indiatourism, Bhubaneswar participated in the traditional welcome of incoming guests at new domestic Airport, Bhubaneswar. On the theme “Tourism for All- Promoting Universal Accessibility”, Quiz Competition, Photography & Painting Competition and Debate Competition was organized by the IITTM, Bhubaneswar on participation of our students. A “Food Festival” was organized by Tourism Department, Govt. of Odisha from 27<sup>th</sup> Sept. to 2<sup>nd</sup> October 2016. Institute was coordinating the event in association with HRAO.

**(XIX) MEASURES TAKEN / SYSTEM IN PLACE TO PREVENT RAGGING**

- The decision of the Supreme Court on ragging published in the News Papers are placed in the Information Board of the students for awareness.
- Communication received from MOT, Govt. of India to take stern action against the students involved in ragging, notified.
- Letter sent to the parents of all 2<sup>nd</sup> and 3<sup>rd</sup> students to advise their ward not to involve in ragging .
- Anti Ragging squad formed consisting of faculty Members and Senior students.
- Surprise visits are made to Hostels in odd hours by the Principal, faculty and anti ragging squad.
- Mass introduction of fresher conducted in presence of Faculty and senior students to prevent ragging in the guise of individual introduction.
- Cell number of Principal and other faculty members are notified to students for immediate contact, whenever necessary.
- Fresher’s Welcome organized early to reduce the ragging panic.

**(XX) UTILIZATION OF CENTRAL ASSISTANCE**

Sl. No.	Purpose of Grant	Sanction No. & Date	Amount Sanctioned	Amount Released	Amount Utilized	Executing Agency
1	Construction of Boys Hostel, Girls Hostel, Dev. of Site, Bulk Services(Civil & Electrical)	No.15(2)/95-HMC, dt.20.11.2009	₹ 696.26 lakh	696.26 lakh	Full	CPWD
2	Renovation -Institute Building	No.15(3)/2008-HRD, dt. 06.10.2008	95.54 lakh	95.54 lakh	Full	
3	Renovation of Old Boys Hostel, Old Girls Hostel & Staff qtrs. Principals Quarter, Electrical Works	No.15(2)/95-HMC, dt.24.09.2012	148.19 lakh	148.19 lakh	Full	
4	Repair & Renovation of Main Institute building and Annex Building	No. 15(3)/2008-HRD (Renovation) Dt. 30/09/2013	290,96,643=00	290,96,643=00	Full	
5	Construction of Two wheeler and Four wheeler parking shed Annex Building	No. 15(1)/2012-HRD Dt. 09/09/2016	59,95,000=00	59,95,000=00	Nil	
1	Construction of Executive Development Centre	No.15(2)/95-HMC dt.20.11.2009	165.00 lakh	165.00 lakh	Full	OTDC
2	Construction of Institutional Building+ Boys Hostel (OBC related)	No.15(2)/95-HMC dt.20.11.2009	656.00 lakh	656.00 lakh	Full	
3	Furniture an Furnishing of EDC building	No.(1)/2006-HRD dt.03/06/2013	185 lakh	185 lakh	Full	
4	Interior finishing of Academic Block	No.15(2)/2012-HRD dt.30/06/2015	3,29,76,900	3,29,76,900	3 Crore	
5	Purchase of Equipments, Furniture, Institute	No.15(1)/2012-HRD, dt.19.09.2012	92,00,200.00	92,00,200.00	Utilized	
6	Purchase of Furniture, Equipments for two new Boys Hostels (under construction)	No.15(2)/2012-HRD, dt.21.09.2012	72,10,100=00	72,10,100=00		
7	Purchase of Laundry 3quipments	No.15(1)/2012-HRD, dt.09.09.2016	13 lakh	13 lakh	Nil	

**(XXI) STATUS RELATING TO COURT CASES**Report on Court Cases for the quarter ending 31<sup>ST</sup> MARCH 2017.Name of the Institute: **BHUBANESWAR**

Sl No	Case Title OA/W.P No	Subject matter of the case in brief (Not more than 100 words)	State of the case	Whether any delay in filing papers	If reply to (4) is yes, the reason there for	Whether any interim order passed	If yes, the stage of implementation (specify, if there is any delay)	Whether final order passed	If yes, the brief summary there of and the stage of implementation	Whether the MOT apprised of the final order	In case, the order is appealed against, whether MOTs approval thereto obtained
1	2	3	4	5	6	7	8	9	10	11	
1	W.P ( C ) 553/ 2010	Mr Ramesh Chandra Debata, Lab. Attd. Prayed for consideration of 2 <sup>nd</sup> financial up gradation to the scale of pay of UDC	Counter filed	No	Not applicable	No	Not applicable	No	Not applicable	Not applicable	Not applicable
2	W.P ( C ) 554/ 2010	Mr Rabindra Kumar Pal , Lab. Attd. Prayed for consideration of 2 <sup>nd</sup> financial up gradation to the scale of pay of UDC	Counter filed	No	Not applicable	No	Not applicable	No	Not applicable	Not applicable	Not applicable
3	OA 871/2013	Mr Chandra Sekhar Behra , Ex-UDC ACP on promotion hierarchy.	Objection to stay filed	No	Not applicable	No	Not applicable	No	Not applicable	Not applicable	Not applicable
4	W.P ( C ) 27834 of 2013	Mr Adhiraj Patnaik, a pensioner objected not to pay retirement benefits to Sh. Malik M Altaf from IHM Pension fund	Counter filed	No	Not applicable	No	Not applicable	No	Not applicable	Not applicable	Not applicable
5	O.A No. 260/00797 of 2014	Mr B.P.Bhatta and others For consideration of MACP on promotion hierarchy	Counter filed	No	Not applicable	No	Not applicable	No	Not applicable	Not applicable	Not applicable
6	O.A No. 260/00797 of 2014	Mr N.Pattanaik and others For consideration of MACP on promotion hierarchy	Counter filed	No	Not applicable	No	Not applicable	No	Not applicable	Not applicable	Not applicable
7	W/P (C)9729 of 2015	Mr Adhiraj Patnaik, Pensioner Objected to the release of Adv. For recruitment of Principal	Counter filed	No	Not applicable	No	Not applicable	No	Not applicable	Not applicable	Not applicable

## **(XXII) IMPLEMENTATION OF THE RIGHT TO INFORMATION ACT 2005**

- I. On implementation of Right to Information Act.2005, Institute provided all required information in terms of section 4(1) of the above Act for public access through its web site [www.ihmbbs.org](http://www.ihmbbs.org) .  
Following Public Authorities of the Institute have been formed as per the Provision.

### **CENTRAL APPELLATE AUTHORITY**

Sh. S.M.Sidique  
Principal In-Charge  
Phone:0674-2589241  
e-mail:- [hospitality@ihmbbs.org](mailto:hospitality@ihmbbs.org)  
Address:-Institute of Hotel Management,  
Catering Technology & Applied Nutrition  
Veer Surendra Sai Nagar, Bhubaneswar-751 007

### **CENTRAL PUBLIC INFORMATION OFFICER**

- (i) Mr Avas Kumar Pattnaik  
Administrative-Cum-Accounts Officer  
Phone:0674-2589241  
e-mail:- [hospitality@ihmbbs.org](mailto:hospitality@ihmbbs.org)  
Address:-Institute of Hotel Management,  
Catering Technology & Applied Nutrition  
Veer Surendra Sai Nagar, Bhubaneswar - 751 007
- (ii) Mr Nishamani Pattanaik  
Office Superintendent  
Phone:0674-2589241  
e-mail:- [hospitality@ihmbbs.org](mailto:hospitality@ihmbbs.org)  
Address:-Institute of Hotel Management,  
Catering Technology & Applied Nutrition  
Veer Surendra Sai Nagar, Bhubaneswar - 751 007

# STATEMENTS OF ACCOUNTS





## **AUDITOR'S REPORT**

We have audited the attached Balance Sheet of the **INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY AND APPLIED NUTRITION, VEER SURENDRA SAI NAGAR, BHUBANESWAR** for the year ended on 31<sup>st</sup> March 2017. These financial statements are the responsibility of the Society's Management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with the auditing standards generally accepted in India. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

We further report that:

1. We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit.
2. The audit has been conducted on the basis of Books, records & other documents produced before us.
3. Balance Sheet, Income & Expenditure Account and Receipt & Payment Account dealt with by this Report are in agreement with the books of account.
4. In our opinion and to the best of our information and according to the explanations given to us, the accounts read together with significant accounting policies and notes to the accounts thereon give a true and fair view :
  - a. In the case of the Balance Sheet, of the state of affairs of the above named Society as at March, 31,2017.
  - b. In the case of the Income & Expenditure Accounts, of the deficit of the Society as at 31<sup>st</sup> March 2017, and.
  - c. In case of the Receipt & Payment Account of the Receipts and Payments of the Society for the year ended on 31<sup>st</sup> March 2017.

**For P. K. SAHOO & CO.**  
**CHARTERED ACCOUNTANTS**  
**FR N.:317058E**

**P. K. SAHOO, FCA**  
**PARTNER.**  
**M. No:-053138.**

**Place:** Bhubaneswar.  
**Date:** 07.09.17

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY  
AND APPLIED NUTRITION, BHUBANESWAR  
BALANCE SHEET AS AT 31ST MARCH 2017**

Particulars	Schedules	Amount (Rs.)	
		2016-17	2015-16
<b>I. CORPUS / CAPITAL FUND AND LIABILITIES</b>			
Corpus/ Capital Fund	<b>1</b>	272,531,051.75	285,816,795.50
Reserve and Surplus	<b>2</b>	-	-
Earmarked/ Endowment Funds	<b>3</b>	150,969,040.00	127,707,735.00
Secured Loans and Borrowing	<b>4</b>	-	-
Unsecured Loans and Borrowings	<b>5</b>	-	-
Deferred Credit Liabilities	<b>6</b>	-	-
Current liabilities and provisions	<b>7</b>	5,420,665.50	6,120,892.50
<b>TOTAL</b>		<b>428,920,757.00</b>	<b>419,645,423.00</b>
<b>II. ASSETS</b>			
Fixed Assets	<b>8</b>	302,843,624.00	282,513,575.00
Investment From Earmarked/ Endowment Fund	<b>9</b>	-	-
Investment Others	<b>10</b>	90,500,000.00	-
Current Assets, Loans and Advance	<b>11</b>	35,577,132.72	137,131,848.00
<b>TOTAL</b>		<b>428,920,757.00</b>	<b>419,645,423.00</b>

SIGNIFICANT ACCOUNTING POLICIES AND NOTES  
TO THE ACCOUNTS

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For Institute of Hotel Management Catering  
Technology & Applied Nutrition  
Sd/-  
Principal

As per our report of even date  
For **P. K. Sahoo & Co.**  
CHARTERED ACCOUNTANTS  
FRN.: 317058E

Sd/-  
**(P. K. Sahoo, FCA)**  
PARTNER.  
M. No:-053138

**Place:** Bhubaneswar.  
**Date:** 07.09.17

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY  
AND APPLIED NUTRITION, BHUBANESWAR  
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED ON 31ST MARCH 2017**

Particulars	Schedules	Amount (Rs.)	
		2016-17	2015-16
<b>I REVENUE</b>			
Income From Sales/Services	12	18,482,999.00	25,081,941.00
Grant/ Subsidies	13	-	-
Fee/Subscription	14	53,536,661.00	55,328,388.00
Income from Investment	15	-	-
Income from Royalty, Publication etc.	16	-	-
Interest Earned	17	1,533,548.00	4,089,091.00
Other Income	18	1,941,258.00	2,296,343.00
Increase/(Decrease) in Stock	19	-	-
<b>Total (A)</b>		<b>75,494,466.00</b>	<b>86,795,763.00</b>
<b>II EXPENSES</b>			
Establishment Expenses	20	36,357,776.00	30,733,808.50
Administrative Expenses	21	18,182,021.04	15,368,487.86
Other Expenses	22	14,435,240.00	13,457,981.00
Interest	23	-	-
<b>Total (B)</b>		<b>68,975,037.04</b>	<b>59,560,277.36</b>
<b>III CASH SURPLUS</b>			
(Excess/(Deficit) of Income over Expenditure Before Depreciation) (A-B)		6,519,428.96	27,235,485.64
<b>IV</b> Depreciation during the Year		24,970,164.00	19,495,105.00
<b>V</b> Prior period expenses		-	15,088.00
<b>VI</b> SURPLUS / (DEFICIT) CARRIED TO CORPUS / CAPITAL FUND		(18,450,735.04)	7,725,292.64

For Institute of Hotel Management Catering  
Technology & Applied Nutrition  
Sd/-  
Principal

For P. K. Sahoo & Co.  
CHARTERED ACCOUNTANTS  
FRN.: 317058E

Sd/-  
(P. K. Sahoo, FCA)  
PARTNER.  
M. No:-053138

Place: Bhubaneswar.  
Date: 07.09.17

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY  
AND APPLIED NUTRITION, BHUBANESWAR-751007  
RECEIPTS & PAYMENT ACCOUNT FOR THE YEAR ENDED ON 31ST MARCH 2017**

RECEIPTS	AMOUNT(Rs.)		PAYMENTS	AMOUNT(Rs.)	
	2016-17	2015-16		2016-17	2015-16
To Opening Balance			By Administrative Expenses		
Cash	6,389.00	48,697.00	Advt. Charges	72,583.00	262,665.00
Bank (IOB) 1017	55,623,816.32	52,450,113.24	Annual Day	449,213.00	284,299.00
Bank (IOB) 1183	4,730,884.67	4,357,734.96	Auditors Remuneration	33,250.00	46,500.00
Bank (IOB) 1018	10,434,172.70	9,364,411.70	AMC (Annual maintenance Contract)	789,843.00	867,025.00
Bank (IOB) 1184	52,933,099.82	1,306,932.84	Bank Charges	13,518.04	17,514.36
Bank (IOB) 1475	2,720,844.87	1,100,375.00	Clean India Campaign	-	-
To Grant In Aid (Non Recurring)	1,300,000.00	-	Cleaning Material	97,692.00	129,074.50
		-	Computer Consumable	83,261.00	80,810.00
To Grant In Aid (Capital)	5,995,000.00	47,525,222.00	Contingency	783,500.00	755,010.00
			Cooking Gas/Fuel	222,222.00	342,408.00
To Fee/ Subscription			Crockery & Cutlery	-	15,228.00
Additional Fee	1,571,450.00	1,661,250.00	Gratuity	3,373,495.00	3,920,055.00
Admission Fee	261,150.00	272,450.00	Diesel	171,945.00	140,628.00
Examination Fee	2,855,103.00	2,943,104.00	Electricity Charges	2,588,852.00	2,150,574.00
Hostel Seat Rent	2,570,000.00	2,570,000.00	Foundation Day	172,910.00	536,505.00
IGNOU Fees	2,882,710.00	3,130,167.00	House Keeping Material		120,435.00
Lounge Charges	257,000.00	256,500.00	E TDS Charges	11,276.00	10,993.00
Registration Fee	45,350.00	52,700.00	Legal Expenses	81,955.00	112,965.00
Tuition Fees	40,897,050.00	42,255,500.00	Membership Subscription	10,560.00	15,781.00
Van Fees	383,250.00	367,500.00	News Paper & Periodical	65,079.00	75,483.00
Water & Electricity	1,542,000.00	1,542,000.00	Operational Charges	48,026.00	34,998.00
House Rent (Staff)	116,810.00	132,290.00	Printing & Stationery	389,296.00	440,796.00
			Small Tools	71,350.00	339,562.00
IGNOU (KT Fees)	6,240.00	-			

RECEIPTS	AMOUNT(Rs.)		PAYMENTS	AMOUNT(Rs.)	
	2016-17	2015-16		2016-17	2015-16
<b>Interest on SDR</b>					
1017	1,533,548.00	4,089,091.00	Investment on General Fund	13,500,000.00	
1018	-	802,425.00	Accrued Interest in Investment	651,791.00	
1183	-	373,231.00			
1184	5,680,069.00	1,683,523.00	Investment on Pension Fund	77,000,000.00	
			Accrued Interest in Investment	5,680,069.00	
			Student Activities	214,106.00	144,260.00
			Training Food Expenses	6,726,442.00	6,679,698.00
			Water Charges	2,366.00	8,224.00
			Telephone & Internet	237,007.00	165,225.00
			Lawn & Garden	219,064.00	327,197.00
			Pest Control Expenses	112,090.00	75,000.00
			Postage	103,987.00	101,750.00
			Printing of Journal	428,400.00	233,415.00
			NPS(NSDL Sevice Charges)	5,064.00	3,997.00
			Muncipalty Tax	79,813.00	84,813.00
			Identity Card	25,560.00	125,815.00
			Painting Work		10,480.00
<b>Miscellaneous Receipts</b>			<b>Repair and Maintenance</b>		
Caution Money (H)	380,000.00	399,000.00	Building	80,310.00	93,595.00
Caution Money (I)	605,000.00	633,000.00	Electricals	47,375.00	78,933.00
EMD	578,600.00	391,750.00	Equipments	84,780.00	22,955.00
Foundation Day	37,000.00	147,500.00	Furniture	29,876.00	25,000.00
Festival Advance	120,150.00	155,250.00	Vehicle	96,140.00	69,150.00
LTC Advance	247,800.00	181,950.00			
Mess Estt Expenses (Boys)	1,140,000.00	1,170,000.00			
Mess Estt. Expenses (Girls)	402,000.00	372,000.00			
Mess Fund (Boys)	5,978,800.00	6,123,000.00			
Mess Fund (Girls)	2,082,000.00	1,971,000.00			
Scholar Ship	2,068,850.00	556,551.00	<b>Establishment Exp.</b>		
Bank Charges Refund	-	1,926.00	Children Edu. Assistance	111,804.00	123,679.00
Electricity Charges Recovered	178,329.00	221,134.00	Conveyance Charges	180,666.00	249,714.00
New Pension Scheme(NPS)	665,489.00	492,442.00	First Aid Expenses	5,986.00	5,488.50
Party Income	577,250.00	844,500.00			
Prize Money	-	-	Guest Faculty Expenses	116,512.00	169,304.00
Skill Testing Certification	4,558,079.00	7,937,488.00	LTC	336,538.00	228,802.00
Sale of Wastage	-	35,112.00	Medical Expenses	983,608.00	487,943.00
Water charges Recovered	22,309.00	23,393.00	Salary & Wages	31,834,049.00	27,261,619.00
TA(From NCHM)	117,919.00	172,061.00	Security Duty Charges	1,734,742.00	1,803,345.00
Miscellaneous	888,900.00	1,256,046.00	Traveling & Conveyance	394,645.00	239,692.00
RTI Act	158.00	265.00	Uniforms	12,388.00	54,118.00
Student Activities	-	12,920.00	GPF Interest	329,479.00	-

RECEIPTS	AMOUNT(Rs.)		PAYMENTS	AMOUNT(Rs.)	
	2016-17	2015-16		2016-17	2015-16
Pension	-	34,110,912.00			-
Annual Day	41,000.00	-			
Gratuity	503,366.00	3,720,055.00			-
Street Vendor	2,106,253.00				-
	-	-			
TA Advance	253,300.00	213,147.00	<b>Other Expenditure</b>		
Salary & Wages(GSLI)	23,406.00	210,277.00	Tender Paper	500.00	
<b>Loan &amp; Advance (A/c 1018)</b>			Caution Money (H)	372,000.00	194,500.00
Principal		28,074.00	Caution Money (I)	596,000.00	806,750.00
Interest		239,262.00			
			EMD (Refund)	323,750.00	359,000.00
<b>Sales or Services</b>			IGNOU Fees	2,935,456.00	2,989,343.00
Hall Charges	640,436.00	4,485.00	Lounge charges		1,000.00
			Festival Advance	126,000.00	139,500.00
Orientation training		-	LTC Advance	247,800.00	160,950.00
Sale of Forms	20,250.00	22,500.00	Mess Estt Expenses (Boys)	1,520,000.00	1,216,000.00
Sale of Journal	312,675.00	293,625.00	Mess Estt. Expenses (Girls)	360,000.00	470,000.00
Sale of Log Book	17,150.00	14,490.00	Mess Fund (Boys)	6,515,667.00	5,234,490.00
Sale of Tender Paper	18,100.00	18,700.00	Mess Fund (Girls)	2,183,433.00	1,790,399.00
Sale of Training Products	170,870.00	108,910.00	Scholar Ship	1,630,900.00	590,052.00
Training & Seminar	-	103,000.00	Registration fees Refund	33,350.00	2,100.00
World Tourism Day	64,000.00	-	Security Deposit		-
			Examination Fee	2,796,089.00	1,484,434.00
Hunnar se Rojgar(Classified Hotel)	-	758,878.00	Hostel Rent Refund	-	10,000.00
Hunnar se Rojgar(Event Facilitator)	-	255,910.00	Additional Fees Refund	12,500.00	21,250.00
Hunnar se Rojgar(6 month)	127,539.00	800,777.00	Admission Fees Refund	-	1,000.00
Hunnar se Rojgar(Institute)	2,760,444.00	4,604,454.00	Tuition Fees(Refund)	-	64,250.00
			Miscellaneous Expenditure	270,575.00	378,556.00
Mid Day Meal (Training Programme)		-	Party Expenses	409,594.00	248,401.00
House Building Fund	190,438.00				-
			Skill Testing Certification	5,190,451.00	4,845,180.00
			Pension	9,677,757.00	8,603,459.00

RECEIPTS	AMOUNT(Rs.)		PAYMENTS	AMOUNT(Rs.)	
	2016-17	2015-16		2016-17	2015-16
			Training & Seminar	1,500.00	10,700.00
			World Tourism Day	70,016.00	-
			New Pension Scheme(NPS)	1,453,652.00	984,884.00
			Sale of forms (including JEE)	22,500.00	17,550.00
			TAAdvance	249,300.00	265,147.00
			Hunnar se Rojgar(Classified Hotel)	79,000.00	78,000.00
			Hunnar se Rojgar(Event Facilitator)	73,097.00	84,609.00
			Hunnar se Rojgar(6 month)	207,368.00	165,259.00
			Hunnar se Rojgar(Institute)	2,379,594.00	3,144,735.00
			TDS(1017)	445,228.00	
			<b>Capital Expenditure</b>		
			Equipments	330,049.00	5,201,456.00
			Furniture & Fixtures		2,149,951.00
			Library Books		59,686.00
					19,096,643.00
			By payment to OTDC (WIP)	20,000,000.00	10,000,000.00
			<b>Closing Balance</b>		
			Cash	34,327.00	6,389.00
			Bank (IOB) 091502000001017	2,261,023.03	55,623,816.32
			091502000001183	-	4,730,884.67
			091502000001018	-	10,434,172.70
			091502000001184	8,630,394.19	52,933,099.82
			091502000001475	(89,555.88)	2,720,844.87
	<b>222,243,797.38</b>	<b>246,890,961.74</b>		<b>222,243,797.38</b>	<b>246,890,961.74</b>

For Institute of Hotel Management Catering  
Technology & Applied Nutrition  
Sd/-  
Principal

For P. K. Sahoo & Co.  
CHARTERED ACCOUNTANTS  
FRN.: 317058E

Sd/-  
(P. K. Sahoo, FCA)  
PARTNER.  
M. No:-053138

Place: Bhubaneswar.  
Date: 07.09.17

**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY AND APPLIED NUTRITION, BHUBANESWAR**

**SCHEDULE FORMING PART OF BALANCE SHEET AND INCOME AND EXPENDITURE ACCOUNTS  
FOR THE YEAR ENDED ON 31.03.2017.**

Amount (Rs.)

<b>SCHEDULE - 1 CORPUS/CAPITAL FUND :</b>	<b>AMOUNT(Rs.)</b>	
	<b>31.03.2017</b>	<b>31.03.2016</b>
<b><u>CORPUS/CAPITAL FUND:</u></b>		
Balance as at the beginning of the year	285,816,795.16	267,539,035.50
Add: Contributions towards Corpus/ Capital Fund	-	-
Add: Purchase of Fixed Assets out of Non Recurring Fund	20,330,049.00	36,507,736.00
Add: Transferred from Depreciation fund	10,000,000.00	-
Add/ (Deduct): Balance of Net Income/(Expenditure) Transferred from the Income and Expenditure Account	(18,450,735.04)	7,725,292.64
Less: Loss on Insurance of Pension Fund(LIC)	-	(2,177,292.00)
Less: Transferred to Pension & Gratuity Fund	(25,165,057.37)	(23,777,976.98)
Add: Prior Period Expenditure from Endowment Fund	-	-
<b><u>BALANCE AS AT THE YEAR - END</u></b>	<b>272,531,051.75</b>	<b>285,816,795.16</b>

For Institute of Hotel Management Catering  
Technology & Applied Nutrition  
Sd/-  
Principal

For **P. K. Sahoo & Co.**  
CHARTERED ACCOUNTANTS  
FRN.: 317058E

Sd/-  
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PARTNER.  
M. No:-053138

**Place:** Bhubaneswar.  
**Date:** 07.09.2017



**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY AND APPLIED NUTRITION, BHUBANESWAR**

**SCHEDULE FORMING PART OF BALANCE SHEET AND INCOME AND EXPENDITURE ACCOUNTS FOR THE YEAR ENDED ON 31.03.2017.**

**SCHEDULE - 3 EARMARKED / ENDOWMENT FUNDS :**

**FUNDWISE BREAKUP**

PARTICULARS	House Building Fund (1018)	Vehicle Loan Fund (1018)	Non Recurring Fund (1017)	Institute Building Fund (1017)	Scholarship Fund (1017)	Capacity Building For Service (1017)	Institute Dev. Fund (1183)	Vehicle Shed (1017)	Pension & Gratuity Fund (1184)	Depreciation Res. Fund (1017)	AMOUNT(Rs.)	
											31.03.2017	31.03.2016
<b>a) Opening Balance Of The Funds.</b>	10,093,390.70	558,866.00	413,454.99	23,849,229.00	171,250.00	552,104.00	4,695,752.96	-	53,860,639.78	33,513,047.60	127,707,735.00	57,550,125.00
<b>b) Additions To The Funds:</b>												
<b>i) Donations / Grants</b>	-	-	1,300,000.00	-	-	-	-	5,995,000.00	-	-	7,295,000.00	47,525,222.00
<b>ii) Income From Investments Made on Account of Funds</b>	-	-	-	-	-	-	-	-	5,680,069.00	-	5,680,069.00	2,859,179.00
<b>iii) Interest from Staff</b>	-	-	-	-	-	-	-	-	-	-	-	239,262.00
<b>iv) Other Additions</b>	190,438.00	-	-	-	-	-	-	-	-	24,970,164.00	25,160,602.00	40,878,064.00
<b>v) Other Transfer</b>	-	-	-	-	-	-	-	-	40,298,498.07	-	40,298,498.07	24,682,791.98
<b>TOTAL (A)</b>	<b>10,283,828.70</b>	<b>558,866.00</b>	<b>1,713,454.99</b>	<b>23,849,229.00</b>	<b>171,250.00</b>	<b>552,104.00</b>	<b>4,695,752.96</b>	<b>5,995,000.00</b>	<b>99,839,206.85</b>	<b>58,483,211.60</b>	<b>206,141,904.07</b>	<b>173,734,643.98</b>
<b>c) Utilisation /Expenditure Towards Objectives Of Funds</b>												
<b>i) Expenditure</b>	-	-	330,049.00	20,000,000.00	-	-	-	-	9,677,757.00	-	30,007,806.00	45,111,195.00
<b>ii) Others</b>												
Amount Transferred	10,283,828.70	185,476.00	-	-	-	-	4,695,752.96	-	-	10,000,000.00	25,165,057.66	904,815.00
<b>iii) Prior Period Expenditure</b>	-	-	-	-	-	-	-	-	-	-	-	10,899.00
<b>TOTAL (B)</b>	<b>10,283,828.70</b>	<b>185,476.00</b>	<b>330,049.00</b>	<b>20,000,000.00</b>	<b>-</b>	<b>-</b>	<b>4,695,752.96</b>	<b>-</b>	<b>9,677,757.00</b>	<b>10,000,000.00</b>	<b>55,172,863.66</b>	<b>46,026,909.00</b>
<b>NET BALANCE AS AT THE YEAR END (A - B)</b>	<b>-</b>	<b>373,390.00</b>	<b>1,383,405.99</b>	<b>3,849,229.00</b>	<b>171,250.00</b>	<b>552,104.00</b>	<b>-</b>	<b>5,995,000.00</b>	<b>90,161,449.85</b>	<b>48,483,211.60</b>	<b>150,969,040.00</b>	<b>127,707,734.98</b>

**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY AND APPLIED NUTRITION, BHUBANESWAR**  
**SCHEDULES FORMING PART OF BALANCE SHEET & INCOME EXPENDITURE EXPENDITURE FOR THE YEAR ENDED ON 31ST MARCH 2017**

<b>SCHEDULE - 7 CURRENT LIABILITIES AND PROVISIONS :</b>	<b>AMOUNT(Rs.)</b>	
	<b>31.03.2017</b>	<b>31.03.2016</b>
<b><u>CURRENT LIABILITIES.</u></b>		
<b>1 Other Current Liabilities</b>		
Audit Fees Payable	33,000.00	33,000.00
Caution Money (Hostel)	1,278,555.00	1,270,555.00
Caution Money (Institute)	1,459,044.00	1,450,044.00
Mess Estt (Boys)	92,219.00	472,219.00
Mess Estt (Girls)	78,867.00	36,867.00
Mess Fund (Boys)	1,064,204.00	1,601,071.00
Mess Fund (Girls)	564,557.50	665,990.50
Security Deposit/EMD	506,600.00	251,750.00
Study Tour (NCHMCT)	9,917.00	9,917.00
Interest Payable to GPF	333,702.00	329,479.00
	<b>5,420,665.50</b>	<b>6,120,892.50</b>

For Institute of Hotel Management Catering  
Technology & Applied Nutrition  
Sd/-  
Principal

For **P. K. Sahoo & Co.**  
CHARTERED ACCOUNTANTS  
FRN.: 317058E

Sd/-  
**(P. K. Sahoo, FCA)**  
PARTNER.  
M. No:-053138

**Place:** Bhubaneswar.  
**Date:** 07.09.17

**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY AND APPLIED NUTRITION, BHUBANESWAR**

**SCHEDULE FORMING PART OF BALANCE SHEET AND INCOME AND EXPENDITURE ACCOUNTS FOR THE YEAR ENDED ON 31.03.2017.**

**SCHEDULE -8**

**Amount in (Rs.)**

DESCRIPTION.	GROSS BLOCK.				DEPRECIATION				NET BLOCK	
	Cost /Valuation as at beginning of the year	Addition During The Year	Deductions During The Year	Cost/valuation at the Year End	As at the Beginning of the Year	On Additions During the Year	On Deductions During the Year	Total Up To the Year End	As at the Current Year End	As at the Previous Year End
<b>A. FIXED ASSETS</b>										
<b>1. LAND:</b>										
A) Freehold	-	-	-	-	-	-	-	-	-	-
B) Leasehold	-	-	-	-	-	-	-	-	-	-
<b>2. BUILDINGS:</b>										
A) Institute Building	69,607,408.25	73,915,643.00	-	143,523,051.25	16,702,668.14	12,682,038.00	-	29,384,706.14	114,138,345.11	52,904,740.11
B) Hostel Building (Boys)	52,835,003.00	-	-	52,835,003.00	11,885,439.82	4,094,956.00	-	15,980,395.82	36,854,607.18	40,949,563.18
C) Hostel Building (Girls)	11,643,281.76	-	-	11,643,281.76	2,830,282.66	881,300.00	-	3,711,582.66	7,931,699.10	8,812,999.10
D) Staff Quarter	6,457,101.45	-	-	6,457,101.45	4,927,695.54	152,941.00	-	5,080,636.54	1,376,464.91	1,529,405.91
E) EDC BUILDING	35,000,000.00	-	-	35,000,000.00	4,985,000.00	3,001,500.00	-	7,986,500.00	27,013,500.00	30,015,000.00
F) Bulk Service(Civil+elect.)	26,720,000.00	-	-	26,720,000.00	2,672,000.00	2,404,800.00	-	5,076,800.00	21,643,200.00	24,048,000.00
<b>3. EQUIPMENT</b>	12,703,866.31	330,049.00	-	13,033,915.31	2,772,140.79	1,026,177.00	-	3,798,317.79	9,235,597.52	9,931,725.52
<b>4. VEHICLE</b>	1,454,299.00	-	-	1,454,299.00	394,160.00	106,014.00	-	500,174.00	954,125.00	1,060,139.00
<b>5 FURNITURE &amp; FIXTURES</b>	8,042,950.05	-	-	8,042,950.05	2,420,240.40	562,271.00	-	2,982,511.40	5,060,438.65	5,622,709.65
<b>6 COMPUTER &amp; SOFTWARE</b>	1,895,531.20	-	-	1,895,531.20	1,835,856.02	5,968.00	-	1,841,824.02	53,707.18	59,675.18
<b>7 LIBRARY BOOKS</b>	2,238,491.32	-	-	2,238,491.32	1,716,498.99	52,199.00	-	1,768,697.99	469,793.33	521,992.33
	-	-	-	-	-	-	-	-	-	-
<b>TOTAL OF CURRENT YEAR</b>	228,597,932.00	74,245,692.00	-	302,843,624.00	53,141,982.00	24,970,164.00	-	78,112,146.00	224,731,477.98	175,455,949.98
<b>B. WORK IN PROGRESS</b>	53,915,643.00	20,000,000.00	73,915,643.00	-	-	-	-	-	-	53,915,643.00
<b>TOTAL</b>	282,513,575.00	94,245,692.00	73,915,643.00	302,843,624.00	53,141,982.00	24,970,164.00	-	78,112,146.00	224,731,477.98	229,371,592.98
<b>PREVIOUS YEAR</b>	246,005,839.00	129,327,736.00	92,820,000.00	282,513,575.00	33,646,877.00	19,495,105.00	-	53,141,982.00	229,371,592.98	212,358,961.98

**INSTITUTE OF HOTEL MANAGEMENT**  
**CATERING TECHNOLOGY AND APPLIED NUTRITION, BHUBANESWAR**  
**SCHEDULES FORMING PART OF BALANCE SHEET & INCOME EXPENDITURE EXPENDITURE FOR THE YEAR ENDED ON 31ST MARCH 2017**

SCHEDULE - 10 INVESTMENT		AMOUNT(Rs.)	
		31.03.2017	31.03.2016
1	Investment on General Fund	13,500,000.00	-
2.	Investment on Pension Fund	77,000,000.00	-
		90,500,000.00	-

SCHEDULE - 11 CURRENT ASSETS & LOAN ADVANCES :		AMOUNT(Rs.)	
		31.03.2017	31.03.2016
<b>(A) CURRENT ASSETS:</b>			
1	<u>Inventories:</u>		
	Training Food Items	3,437.22	2,200.00
	Printing of Journals	-	16,994.25
	Printing & Stationery	182,031.50	33,253.00
2	<u>Receivable from GOI, Ministry of Tourism</u>		
	Hunnar se Rozgar(Classified Hotel)	287,315.00	287,315.00
	Hunnar se Rojgar(Institute)	3,269,253.00	2,760,444.00
	Hunnar se Rozgar(Event Facilitator)	608,049.00	223,835.00
	Hunnar se Rozgar(6 month)	682,958.00	127,539.00
	Skill Testing Certificate	11,206,143.00	4,558,079.00
	Delivery Boys	95,259.00	95,259.00
	Street Vendors	1,601,691.00	2,106,253.00
<b>A</b>		<b>17,936,136.72</b>	<b>10,211,171.25</b>
3	<u>Cash Balances In Hand (Including Cheques/Drafts And Imprest)</u>		
	Cash On Hand	34,327.00	6,389.00
	Postage On Hand	-	372.00
<b>B</b>		<b>34,327.00</b>	<b>6,761.00</b>
4	<u>Bank Balances With Scheduled Banks:</u>		
	<u>On Current Accounts</u>		
	CD 1017	2,261,023.03	55,623,816.32
	CD 1183	-	4,730,884.67
	CD 1018	-	10,434,172.70
	CD 1184	8,630,394.19	52,933,099.82
	CD 1475	(89,555.88)	2,720,844.87
<b>C</b>		<b>10,801,861.00</b>	<b>126,442,818.38</b>

(B) <b><u>LOANS ADVANCES AND OTHER ASSETS.</u></b>		
1 <u>Loans:</u>		
Festival Advance	75,300.00	69,450.00
LTC Advance	-	-
TAAvance	48,000.00	52,000.00
Others (Security Deposited by IHM)	349,648.00	349,648.00
<b>D</b>	<b>472,948.00</b>	<b>471,098.00</b>
Interest Accrued	6,331,860.00	-
<b>E</b>	<b>6,331,860.00</b>	-
<b>TOTAL (A+B+C+D+E)</b>	<b>35,577,132.72</b>	<b>137,131,848.25</b>

For Institute of Hotel Management Catering  
Technology & Applied Nutrition

Sd/-  
Principal

Place: Bhubaneswar.  
Date: 07.09.2017

For **P. K. Sahoo & Co.**  
CHARTERED ACCOUNTANTS  
FRN.: 317058E

Sd/-  
**(P. K. Sahoo, FCA)**  
PARTNER.  
M. No:-053138

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY  
AND APPLIED NUTRITION, BHUBANESWAR**  
**SCHEDULES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST MARCH 2017**

Particulars	AMOUNT	
	(Ending 31.3.2017)	(Ending 31.3.2016)
<b>SCHEDULE - 12</b>		
<b>INCOME FROM SALES / SERVICES</b>		
Hall Charges	640,436.00	4,485.00
Orientation training for HSRT	-	-
Sale of JEE Forms	20,250.00	22,500.00
Sale of Journal	312,675.00	293,625.00
Sale of Log Book	17,150.00	14,490.00
Sale of Tender Paper	18,100.00	18,700.00
Sale of Training Products	170,870.00	108,910.00
Training & Seminar	-	103,000.00
Hunnar se Rozgar(Classified Hotel)	-	1,046,193.00
Hunnar se Rojgar(Institute)	3,269,253.00	7,364,898.00
Hunnar se Rozgar(Event Facilitator)	384,214.00	479,745.00
Hunnar se Rozgar(6 month)	682,958.00	928,316.00
Skill Testing Certificate	11,206,143.00	12,495,567.00
Delivery Boys	95,259.00	95,259.00
Street Vendors	1,601,691.00	2,106,253.00
World Tourism Day	64,000.00	-
	<b>18,482,999.00</b>	<b>25,081,941.00</b>

For Institute of Hotel Management Catering  
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Sd/-  
Principal

**Place:** Bhubaneswar.  
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**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY  
AND APPLIED NUTRITION, BHUBANESWAR**  
**SCHEDULES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST MARCH 2017**

Particulars	AMOUNT	
	(Ending 31.3.2017)	(Ending 31.3.2016)
<b>SCHEDULE - 14</b>		
<b><u>FEE/ SUBSCRIPTION RECEIVED.</u></b>		
Additional Fee	1,558,950.00	1,640,000.00
Admission Fee	261,150.00	271,450.00
Examination Fee	2,855,103.00	2,943,104.00
Hostel Seat Rent	2,570,000.00	2,560,000.00
IGNOU Fees	2,882,710.00	3,130,167.00
Lounge Charges	257,000.00	255,500.00
Registration Fee	12,000.00	50,600.00
Tuition Fees	40,897,050.00	42,191,250.00
Van Fees	383,250.00	367,500.00
Water & Electricity	1,742,638.00	1,786,527.00
House Rent (Staff)	116,810.00	132,290.00
	<b>53,536,661.00</b>	<b>55,328,388.00</b>

For Institute of Hotel Management Catering  
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As per our report of even date  
For **P. K. Sahoo & Co.**  
CHARTERED ACCOUNTANTS  
FRN.: 317058E

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**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY  
AND APPLIED NUTRITION, BHUBANESWAR**  
**SCHEDULES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST MARCH 2017**

Particulars	AMOUNT	
	(Ending 31.3.2017)	(Ending 31.3.2016)
<b>SCHEDULE 17 -INTEREST EARNED :</b>		
1) On Term Deposit (A/c No. CD 1017)	1,533,548.00	4,089,091.00
	<b>1,533,548.00</b>	<b>4,089,091.00</b>
<b>SCHEDULE 18 -OTHER INCOME :</b>		
Party Income	577,250.00	844,500.00
Foundation Day	37,000.00	147,500.00
Scholarship	437,950.00	-
Student Activities	-	12,920.00
Miscellaneous	888,900.00	1,256,046.00
RTI Act	158.00	265.00
Sale of Waste Products	-	35,112.00
	<b>1,941,258.00</b>	<b>2,296,343.00</b>

For Institute of Hotel Management Catering  
Technology & Applied Nutrition  
Sd/-  
Principal

**Place:** Bhubaneswar.  
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**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY  
AND APPLIED NUTRITION, BHUBANESWAR**  
**SCHEDULES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST MARCH 2017**

Particulars	AMOUNT	
	(Ending 31.3.2017)	(Ending 31.3.2016)
<b>SCHEDULE - 20 ESTABLISHMENT EXPENSES</b>		
Children Education Assistance	111,804.00	123,679.00
Conveyance Charges	180,666.00	249,714.00
First Aid Expenses	5,986.00	5,488.50
Guest Faculty Expenses	116,512.00	169,304.00
LTC	336,538.00	228,802.00
Medical Expenses	983,608.00	487,943.00
Salary & Wages	31,810,643.00	27,051,342.00
NPS (Employer Contribution)	788,163.00	492,442.00
Security Duty Charges	1,734,742.00	1,803,345.00
Traveling & Conveyance	276,726.00	67,631.00
Staff Uniforms	12,388.00	54,118.00
	<b>36,357,776.00</b>	<b>30,733,808.50</b>

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**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY  
AND APPLIED NUTRITION, BHUBANESWAR**  
**SCHEDULES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST MARCH 2017**

Particulars	AMOUNT	
	(Ending 31.3.2017)	(Ending 31.3.2016)
<b>SCHEDULE - 21</b>		
<b><u>ADMINISTRATIVE EXPENSES</u></b>		
Advt. Charges	72,583.00	262,665.00
Annual Day	449,213.00	284,299.00
Foundation Day	172,910.00	536,505.00
Auditors Remuneration	33,250.00	51,000.00
A M C	789,843.00	867,025.00
Bank Charges	13,518.04	15,588.36
Cleaning Material	97,692.00	129,074.50
Clean India Campain	-	-
Computer Consumable	83,261.00	80,810.00
Contingency	783,500.00	755,010.00
Cooking Gas/Fuel	222,222.00	342,408.00
Crockry and Cutlery	-	15,228.00
Gratuity	2,870,129.00	200,000.00
Diesel	171,945.00	140,628.00
Electricity Charges	2,588,852.00	2,150,574.00
House Keeping Material	-	120,435.00
E TDS Charges	11,276.00	10,993.00
Legal Expenses	81,955.00	112,965.00
Linen	-	-
Membership Subscription	10,560.00	15,781.00
News Paper & Periodical	65,079.00	75,483.00
Operational Charges	48,026.00	34,998.00
Printing & Stationery	389,296.00	440,796.00

<b>Particulars</b>	<b>Current Year (As at 31.3.2017)</b>	<b>Previous Year (As at 31.3.2016)</b>
Small Tools	71,350.00	339,562.00
Student Activities	214,106.00	144,260.00
Training Food Expenses	6,726,442.00	6,679,698.00
Water Charges	2,366.00	8,224.00
Telephone & Internet	237,007.00	165,225.00
Lawn & Garden	219,064.00	327,197.00
Pest Control Expenses	112,090.00	75,000.00
Postage	103,987.00	101,750.00
Printing of Journal	428,400.00	233,415.00
NPS (NSDL Service Charge)	5,064.00	3,997.00
Municipality Tax	79,813.00	84,813.00
Scholarship	-	33,501.00
Identity Card	25,560.00	125,815.00
Interest to GPF	663,181.00	114,132.00
Repair and Maintenance		
Building	80,310.00	93,595.00
Electrical	47,375.00	78,933.00
Equipments	84,780.00	22,955.00
Furniture	29,876.00	25,000.00
Library Book	-	-
Vehicle	96,140.00	69,150.00
	18,182,021.04	15,368,487.86

**For Institute of Hotel Management Catering  
Technology & Applied Nutrition  
Sd/-  
Principal**

**For P. K. Sahoo & Co.  
CHARTERED ACCOUNTANTS  
FRN.: 317058E**

**Sd/-  
(P. K. Sahoo, FCA)  
PARTNER.  
M. No:-053138**

**Place:** Bhubaneswar.  
**Date:** 07.09.17

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY  
AND APPLIED NUTRITION, BHUBANESWAR**  
**SCHEDULES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST MARCH 2017**

Particulars	AMOUNT	
	(Ending 31.3.2017)	(Ending 31.3.2016)
<b>SCHEDULE - 22</b>		
<b><u>OTHER EXPENDITURE</u></b>		
IGNOU Fees	2,935,456.00	2,989,343.00
Examination Fee	2,796,089.00	1,484,434.00
Miscellaneous Expenditure	270,575.00	379,290.00
Painting Work	-	10,480.00
Party Expenses	409,594.00	248,401.00
Skill Testing Certification	5,190,451.00	4,845,180.00
Training & Seminar	1,500.00	10,700.00
World Tourism Day	70,016.00	-
Hunar se Rozgar(Event Facilitator)	73,097.00	84,609.00
Hunar se Rozgar(6 month)	207,368.00	165,259.00
Hunar se Rozgar(Classified Hotel)	79,000.00	78,000.00
Hunar se Rozgar(Institute)	2,379,594.00	3,144,735.00
Sale of forms(Including JEE)	22,500.00	17,550.00
	<b>14,435,240.00</b>	<b>13,457,981.00</b>

For Institute of Hotel Management Catering  
Technology & Applied Nutrition  
Sd/-  
Principal

For **P. K. Sahoo & Co.**  
CHARTERED ACCOUNTANTS  
FRN.: 317058E

Sd/-  
**(P. K. Sahoo, FCA)**  
PARTNER.  
M. No:-053138

**Place:** Bhubaneswar.  
**Date:** 07.09.17

**INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION**  
**BHUBANESWAR-751007.**

**SCHEDULE - 24 - NOTES TO THE ACCOUNTS**

**A. SINGNIFICANT ACCOUNTING POLICIES :**

**1. ACCOUNTING CONVENTION :**

- 1.1 The financial Statements are prepared on the basis of historical cost convention , unless otherwise stated, and generally on cash basis of accounting excepting audit fees and interest GPF fund which are accounted for on accrual basis.
- 1.2 The Schedules to the financial Statement were numbered as per format provided by government of India, and where there are no transactions in a schedule or it is nil, such schedule have not been appended.

**2. INVENTORY VALUATION :**

Stores and Spares (including Machinery Spares) are valued at cost.

**3. FIXED ASSESTS :**

Fixed Assets are started at cost of acquisition inclusive of inwards freight, duties and taxes and incidental and direct expenses related to acquisition and less depreciation . The fixed assets have been regrouped and reclassified to be more representative of the Class or Block of assets.

**4. GOVERNMENT GRANTS /SUBSIDIES :**

Government Grants of (non recurring ) in the nature of direct central assistant received from Govt.of India under different schemes for the purpose of acquisition of fixed Assets/Equipments and Utilization thereof are shown under Earmarked/Endowment funds.

## **B. NOTES ON ACCOUNTS**

### **1. CONTINGENT LIABILITES :**

1.1	Claims against the institute not acknowledge as debts.	CPWD (Previous Year Rs. Nil )
1.2	In respect of :	
	Bank guarantees given by /on behalf of the Institute	Rs. Nil (Previous Year Rs. Nil)
	Letters of Credit opened by Bank on behalf of the Institute	Rs. Nil (Previous Year Rs. Nil)
	Bill discounted with Banks	Rs. Nil (Previous Year Rs. Nil)
1.3	Disputed demands in respect of :	
	Income Tax	Rs. Nil (Previous Year Rs. Nil)
	Sale Tax	Rs. Nil (Previous Year Rs. Nil)
	Municipal Tax	Rs. Nil (Previous Year Rs. Nil)
1.4	In respect of claims from parties for non execution of orders , but contested by the institute	Rs. Nil

### **2. CAPITAL COMMITMENTS :**

Estimated Value of contracts remaining to be executed on capital account and not provided for (Net of Advance) Rs. Nil( Previous Year Rs. Nil).

### **3. LEASE OBLIGATIONS :**

Future obligation for rentals under finance lease arrangements for plant and Machinery amount to Rs. Nil (Previous Year Rs. Nil).

### **4. CURRENT ASSETS, LOANS AND ADVANCE :**

In the opinion of Management , the Current assets, loan and advances have a value on realization in the ordinary course of Business, equal at least to the aggregate amount shown in the balance Sheet.

**5. FOREIGN CURRENCY TRANSACTIONS :**

	<b>Current Year As at 31.03.17</b>	<b>Previous Year As at 31.03.16</b>
5.1 Value of Imports Calculated on C.I.F.Basis		
Purchase of Finished Goods	Nil	Nil
Raw Materials & Components (Including in transit)	Nil	Nil
Capital Goods	Nil	Nil
Stores, Spares and Consumable	Nil	Nil
5.2 Expenditure in foreign Currency	Nil	Nil
Travel	Nil	Nil
Remittances and Interest payments to financial Institutions/ Banks in Foreign Currency	Nil	Nil
5.3 Other Expenditure :		
Commission on Sale	Nil	Nil
Legal and Professional Expenses	Nil	Nil
Miscellaneous Expenses	Nil	Nil
5.4 Earnings :		
Value of Exports on FOB basis		
5.5 Remuneration to Auditors		
I. As Auditors (including Service Tax)	33000/-	33000/-
II. Taxation Matters	Nil	Nil
III. For Management Services	Nil	Nil
IV. For Certification	Nil	Nil
V. Others	Nil	Nil

6.
  - a) The Institute has obtained necessary permission from G.A. Department, Government of Odisha vide their letter No.114/14 G.A. dated 10.09.1998 for transfer of lease hold land measuring A/c.4.000 land along with the building therein in its favor. Tripartite deed is yet to be executed for transmitting the title.
  - b) An area measuring about Ac.1.323 of land has been allotted by G.A. Department Govt. Odisha as additional Land in favor of institute, for establishment of Boys Hostel free of Premium. Tripartite deed is yet to be executed.
7. Certain Funds like Non-Recurring Funds, Institute Building Fund, Prize & Scholarships, Depreciation Reserve Fund shown under Specific Earmarked/ Endowment Funds are not Specifically represented through any Earmarked fixed deposit or Investment. Balance in above fund has been represented through one Current Account No-1017 in Indian Overseas Bank maintained by the Institute and Short term Deposits.
8. In accordance with the Practice followed by the Institute in the Previous years, depreciation on fixed assets has been calculated on cost /addition of Fixed assets during the year at the rates considered appropriate by the management by considering the life and use of each individual asset.
9. The Institute has been granted registration U/s 12A.
10. Fixed Assets Register has not been maintained properly by the Institute. No physical verification of assets was conducted during the financial year. Identification Mark has not been given on most of the fixed Assets.
11. The Institute Receives the mess charges from Students (boys & girls) and transfer the fund so received to the Hostel Superintendent from time to time as and when required. The Student Mess committee keeps the accounts of Mess. This is outside the purview of these accounts.
12. The Institute Maintains General Provident Fund Account of staff separately for which separately for which separate Income & Expenditure account and Balance Sheet has been prepared.
13. Value of Closing Stock of Stores and Spares are as certified by the Management .
14. Prior Period Expenses and Income and Extra Ordinary Items are Shown separately shown in the accounts.



15. Corresponding figures for the Previous Year have been regrouped /rearranged, whatever necessary to make them comparable with that of the Current year.
16. Balance Shown against Endowment /Earmarked fund is subject to reconciliation with their respective Bank Accounts.
17. Amount Paid to CPWD and OTDC towards construction work amounting to Rs.2,00,00,000.00 and shown as Capital Work in Progress and not as advance.
18. Grant in Aid towards Hospitality training (Hunarse Rozgar), Skill Training was treated as Revenue Grant .
19. In case of Sponsored Students by different Government Agencies, receipts and Liabilities are accounted for on cash basis.
20. During the Year under Audit the Institute has capitalized an amount of Rs. 7,39,15,643/- out of WIP to Institute Building ,EDC Building & Bulk Services of Building .
21. During the year under Audit the Institute has transferred an amount of Rs.1,00,00,000/- to Corpus Fund out of Depreciation Reserve Fund.

**For Institute of Hotel Management Catering  
Technology & Applied Nutrition  
Sd/-  
Principal**

**Place:** Bhubaneswar.  
**Date:** 07.09.17

As per our report of even date  
For **P. K. Sahoo & Co.**  
CHARTERED ACCOUNTANTS  
FRN.: 317058E

Sd/-  
**(P. K. Sahoo, FCA)**  
PARTNER.  
M. No:-053138

## COMPLIANCE OF AUDIT

- 6. (a&b)** Action is being taken for the Tripartite deed in consultation with Managing Director, Odisha Industrial Infrastructure Development Corporation, Bhubaneswar
7. No Comment
  8. No Comment
  9. No Comment
  10. Action has already been initiated to update the fixed assest register.
  11. No Comment
  12. No Comment
  13. No Comment
  14. No Comment
  15. No Comment
  16. Noted for Action
  17. Noted for Action
  18. No Comment
  19. No Comment
  20. No Comment
  21. No Comment